

## **MINUTES OF COMMITTEE MEETING**

**Tuesday 25<sup>th</sup> June 2019**

**The Quiet Garden 7:30pm**

### **1. Attendees and Apologies**

Attending were

Jules Austin, Cari Binet-Fauvel, Jemma Brown, Mr Brown, Sarah Daw, Beccy Lively, Rebecca Morgan-Jones (Chair), Rebecca Morgan (Secretary), Mrs Windows, and Mr Wright (Headmaster).

Apologies were received from: Alexa Baillie, Andrea Bayles-Gungabissoon, Emma Bevan, Rachael Borthwick, Catherine Buck, Clare Jones, Sue Legge, Louise Martin, Jo Middleton, Jules North, Emma Powell, Jane Preston, Mel White-Orme, Kerry Vernon, and Georgina Whitaker (Treasurer).

### **2. Approval of the Minutes of the last meeting held 7<sup>th</sup> May 2019**

Not yet reviewed so not approved – to be approved at next meeting.

### **3. Matters Arising from the Minutes of the last Committee Meeting**

None raised

### **4. Chair's Report**

The Chair welcomed everyone to the meeting.

Thank you to everyone who helped and supported the Summer Fete. I have received positive feedback from several parents who mentioned the quality of the stands we had. It was a lovely afternoon and many children were seen enjoying hot dogs followed by strawberries and popcorn.

We also had a good Reps meeting on 12<sup>th</sup> May – thank you to everyone who attended. Issues raised included the pond area development and games for children in Year 2 onwards.

Prep Fest – this was a lovely evening. We received a reduced rate on the venue so thank you to the Watkins family and Juniper Bars also did not charge us for the rental so again thank you to them. Thank you also to College Fish Bar for supplying the fish and chips. Attendance was similar to the last Prep Fest – some feedback received was that the venue was too far away, people prefer a “dressier” event, and that the tickets were too cheap! This is always a social event rather than a fundraiser and those that attended were positive.

Thank you to Quickskip for agreeing to supply the bins for Bag2School week.

### **5. Headmaster's Report**

The Headmaster reported the following: -

- Mr Wright agreed that Prep Fest was a good event and that it seemed a positive evening.
- Mr Wright announced that he had received a letter from the residents around Quay Street regarding the grass (and its length) by The Moat and if the school were able to cut it as the council did not do it regularly.

## 6. Treasurer's Report

The Treasurer reported the following: -

Second Hand uniform sales continue to be successful and we have made a further £95 since the last meeting in May. Thank you to the office staff for their help with this. We hope to make some more money at the sale this week.

The fete was very successful and the breakdown of stalls into Year groups was a follow:

Nursery

Nursery	50.40
Reception	31
Year 1	94
Year 2	65.5
Year 3	100.2
Year 4	58.5
Year 5	45.5
Year 6	152.93

Strawberries 143.60

Hot dogs 101.98

Total income from Fete was £833.61 BUT we have not had the invoice for the hot dogs.

Prep fest made a total profit of £230.

Year 6 photos were sold at the production last week and raised £129.44

We still have not received an invoice for the hot dogs for the Easter Disco.

I have not received any Educational Grant applications, but the Shakespeare workshop has been agreed for the Autumn Term and a second payment for this for £660 will be due in October.

Total funds available £ 18 908. 14

## 7. Sports Day

Sports Day ... there will be the same tent as last year. We are selling Cakes and Strawberries and Cream. We will need volunteers – Beckie will send out an email requesting help to man the tent. Will also need cake donations.

**8. Second-hand Uniform Sale**

Cari and Becs Morgan-Jones to help run the sale on Thurs 27<sup>th</sup> June.

**9. Prep Fest feedback**

Mostly positive – as discussed earlier in Chairs Report.

Location .. possibly worth looking at other locations or school locations for next event(s)

**10. Any Other Business**

- There will be a Macmillan Coffee Morning in September again as last year as this was a successful event last year.

**11. Date of next meeting**

AGM – next term and other meetings TBC

**Meeting closed at 8:30pm**