

MINUTES OF COMMITTEE MEETING

Tuesday 7th May 2019

No 28 Castle Street 8.45am

1. Attendees and Apologies

Attending were

Alexa Baillie, Cari Binet-Fauvel, Sue Legge, Beccy Lively, Rebecca Morgan-Jones (Chair), Rebecca Morgan (Secretary), Melanie White-Orme, Kerry Vernon, Georgina Whitaker (Treasurer) and Mr Wright (Headmaster).

Apologies were received from: Jules Austin, Andrea Bayles-Gungabissoon, Emma Bevan, Rachael Borthwick, Jemma Brown, Mr Brown, Catherine Buck, Sarah Daw, Clare Jones, Louise Martin, Jo Middleton, Jules North, Emma Powell, Jane Preston, Mrs Windows, and

2. Approval of the Minutes of the AGM, held 19th March 2019

Not yet reviewed so not approved – to be approved at next meeting.

3. Matters Arising from the Minutes of the last Committee Meeting

None raised

4. Chair's Report

The Chair welcomed everyone to the meeting.

Unfortunately, due to the weather the Easter Egg Hunt this year was cancelled. The children still received their Easter eggs as normal though and the Easter Bunny also paid a visit.

The Easter Discoes held for Yrs 3/4 and 5/6 were well attended and very much enjoyed by all the children. A particular highlight was when a group of Yr 6 girls performed a dance routine and all the other children present gathered around to watch a support them and applauded them at the end. It was very nice to see such support given. Thank you to all members of staff and PTA reps who helped.

Rachel Powell was the successful bidder of an Afternoon Tea for 15 at the Ball last year and it was held on April 28th at her home. Thank you to Jules Austin, Jemma Brown, Mel White-Orme, Jo Middleton, Sarah Daw and Rebecca Morgan who made some beautiful cakes and sandwiches for the event and to Rebecca Morgan for helping on the day.

5. Headmaster's Report

The Headmaster reported the following: -

- Mr Wright discussed further ideas for the development of the space by the pond area. He has received a quote from Advanced Joinery, both for an oak-framed structure and a steel/glass structure. The oak framed structure quote was approx. £33k plus VAT and a steel/glass structure less expensive at £8,300 plus VAT. The quoted prices may be reduced by prep groundwork being done by volunteers etc.
- Mr Wright also raised the idea of maybe using sponsored materials, bricks etc.
- There was further discussion about whether the structure would require planning permission, and about how much the school may be able to contribute towards it. Mr Wright and Mrs Morgan-Jones were going to continue to look at costings.

6. Treasurer's Report

The Treasurer reported the following: -

- Easter Discos – due to a pricing error on the tickets we did not make as much of a profit on this as previous year – but this event comes under the fostering relationships remit rather than fundraising.
- We have made an additional £40 on Second Hand Uniform since the last meeting.
- The Giving Machine has raised an additional £80.
- The total profit made from Alive & Brel in March was £444.

7. Summer Fete

- The following are the list of stalls of Summer Fete so far
 - PTA – Strawberries & Cream
 - Yr 6 – Cakes & Coffee
 - Yr 5 – TBC
 - Yr 4 – Human Fruit Machine
 - Yr 3 – The Golden Egg
 - Yr 2 – TBC
 - Yr 1 – TBC
 - Reception – Glitter Tattoos / Name the teddy bear

8. Prep Fest Update

- Fish and Chips now being provided by College Chip Shop @ £5 per head
- Venue Hire £250
- Ticket Price - £15 incl food but no welcome drink.
- Decided against hiring DJ/bank – will do playlists and our own music.

9. Bag 2 School Week

- Beccy Lively will speak to Simon/Quickskip about organising the bins again – thank you.

10. Second Hand Uniform

- There is a 2nd Hand Uniform Sale on Thurs 27th June (Moving up afternoon) between 3-4pm.
- Request for donation of uniform to be made in Junior Times.
- Cari Binet – Fauvel and Kerry Vernon have offered to run the sale.

11. Sports Day (11 – 3:30pm)

- This year – combined Pre-Prep and Junior Sports Day (11-12pm/1:30 – 3:30pm)
- Cake Stall ... possibly ice-cream? But would need freezer/storage capacity?

12. Any Other Business

- Mel White-Orme bought in some leaflets about the Cob Oven Project ... Outdoor Classroom idea. It was suggested that she brought them into the next Reps meeting so show Mr Wright in line with the discussion around the outdoor space.

13. Date of next meeting

Tuesday 25th June 7:30pm (Committee)

Wednesday 22nd May 9am (Reps)

Meeting closed at 9:30am