



Mr Chris Wright BSc MSc MEd
Head of Junior School
HCJSHead@herefordcs.com

Hereford Cathedral Junior School
28 Castle Street
Hereford
HR1 2NW

Telephone 01432 363511

www.herefordcs.com

September 11th 2017

STANDARD INFORMATION FOR PARENTS

Dear Parents,

As a school, we are required to make certain information available to you.

The following information is available to parents on the school website. In addition, any of the information listed below is available for inspection in the School Office.

On the school's policy page (<http://www.herefordcs.com/School-Policies>)

- The school's admissions policy
- The school's behaviour policy, including our policy regarding misbehaviour and exclusions, sanctions and promoting good behaviour.
- The school's special educational needs policy, including our policy regarding educational and welfare provision for pupils with EHC plans and pupils for whom English is an additional language
- The school's curriculum policy, including details of academic performance during the last school year.
- The school's anti-bullying policy
- The school's health and safety policy
- The school's first aid policy
- The school's, complaints procedure, including the number of complaints registered under the formal procedure during the last school year
- The school's safeguarding policy

The school's previous ISI inspection reports (2014 and 2008) are available on the Inspection Reports page of the school's website (<http://www.herefordcs.com/Inspection-Reports>) .

The school's aims, ethos and vision are detailed on the Aims, Ethos and Vision page of the school's website. (<http://www.herefordcs.com/Aims-Ethos-and-Vision>).

The school's address, and telephone number and the name of the Head are listed on the Contact page of the school's website (<http://www.herefordcs.com/Contact-and-How-to-Find-Us>).

Information about the school's EYFS can be found in the Nursery Parents Handbook and the Reception Parents Handbook, which can be downloaded from the Junior Parents page of the website (<http://www.herefordcs.com/Junior-Parents>) . This information includes: how the EYFS is being provided, how parents and carers can access more information about the EYFS, the range and type of activities and experiences provided for children, the daily routines of Nursery and

Reception, how parents and carers can share learning at home, how we support children with SEN or disabilities, food and drinks provided for children, staffing, the name and role of each child's key person, and an emergency contact number for parents to use.

Details of many policies and procedures are given above. In addition to those policies listed above, the school's Arrive and Collect Policy (which details the procedure in the event that a parent/carer fails to collect a child) and the school's Lost or Missing Child Policy (which, together with the school's Safeguarding Policy, outlines the school's procedures for dealing with the circumstance of a child going missing at, or away from, the school) are listed on the school's policy page (<http://www.herefordcs.com/School-Policies>) .

The address and telephone number of the Governing Body's registered office and the name and correspondence address of the Chair of Governors can be found on the Governors page of the school's website (<http://www.herefordcs.com/Governors>) .

Yours sincerely

A handwritten signature in black ink that reads "Chris Wright". The signature is written in a cursive style with a large, sweeping underline under the word "Wright".

Chris Wright