



Mrs Liz Lord BEd Head of Pre-Prep
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9th June 2017

Dear Year 2 Parents,

During this part of the Summer Term there will be an opportunity for parents of Year 2 children to discuss their child's progress with their class teacher.

The consultations will take place over two weeks in June, starting from the week beginning 26th June. From Monday 12th June, class teachers will put a list of appointment times in their classroom. Please sign up for a time convenient for you. Attached to this letter is a reply slip, where you are invited to indicate if there is anything that you would particularly like to discuss with your child's class teacher.

All consultations will take place in the classrooms and entry to the Pre-Prep will be via one of the gates on Castle Hill. Unfortunately, we do not have a supervised place where children can wait while you are with a form teacher, so you are requested to arrange for someone to look after them.

Yours sincerely,

A handwritten signature in black ink that reads "Liz Lord".

Liz Lord
Head of Pre-Prep

Pre-Prep Consultation

Name of child.....

Prior to your consultation this term, please note down any comments, views or items that you would particularly like to discuss regarding your child.

Signature..... Date.....

(Please return this slip to your child's form teacher in advance of your consultation)