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Dear Parents,

At this stage of the year, we would normally send exercise books and classwork home with your child. However, on this occasion we would like to keep some children's work in school. This will only affect a small number of pupils.

The reason for this is that we are expecting an ISI inspection at some point in the Autumn Term. As part of this process, the inspectors like to look at examples of work from across the subjects and age range. Therefore we would like to keep some examples of the work the children have done to demonstrate the quality of learning which has taken place.

Any work or exercise books that we have kept will be available to be returned to the pupils at the end of the Autumn Term.

If you have any questions or concerns, please do not hesitate to contact the school.

Yours sincerely,

A handwritten signature in black ink that reads 'Liz Lord'.

Liz Lord  
Head of Pre-Prep